

191st BOARD OF DIRECTORS MEETING
LUTHERAN WOMEN'S MISSIONARY LEAGUE (LWML) MONTANA DISTRICT
Trinity Lutheran Church, Billings, Montana
October 12-13, 2018

1. Call to Order – 6:48 p.m.

President Shari Miller called the 191st meeting of the LWML Montana District Board of Directors (BOD) to order with the Invocation.

Bible Study – Senior Pastoral Counselor Rev. Kyle Whaley

Following an opening prayer, Rev. Kyle Whaley led the attendees in a Bible study entitled “The Curse and the Cure.”

2. Roll Call –Recording Secretary Sharon Murray

BOD members signed the attendance sheet and noted corrections on the BOD roster.

Elected Officers	6
Counselors	2
Zone Presidents	5
Appointed Officers	7
Guests	0
Total Attendance	18
Total Voting	16

Excused Absences:

Treasurer Carol Holste and Vice President of Gospel Outreach Kathleen Scott

3. Adoption of Agenda – Shari Miller

The distributed agenda will be used with any changes or additions as needed.

4. Appointment of Minutes Review Committee – Shari Miller

Vice President of Christian Life Sonja Reeves, Archivist/Historian Marjorie O’Rourke,
Standing Committee Member: Corresponding Secretary Janice Witt

5. Minutes – Sharon Murray

The 190th BOD Meeting and the 38th Biennial Convention and Post Convention meeting minutes were approved by the Minutes Review Committee, filed with the Recording Secretary, posted to the LWML Montana District website, and emailed to BOD members, LCMS Montana District President Terry Forke, and LWML President Patti Ross.

6. Correspondence Requiring No Action – Corresponding Secretary Janice Witt

Corresponding Secretary Witt read thank you notes from Emmaus Lutheran Mission, Camp Courage: A Place of Hope and Healing, Post Seminary Applied Learning and Support (PALS), and Deaconess Ministries in the Mission Field who have been selected to receive funding during the 2018-2020 biennium. She also read thank you notes from First Lutheran and Messiah Lutheran Preschools in Missoula for the convention offering gifts; and a thank you note for our hospitality at the 38th Biennial LWML Montana District Convention from Char Kroemer, LWML Vice President of Communication. Janice read a letter from President Miller thanking First Lutheran Church in Missoula for the work they did hosting the convention and for their facilities. The letter included a gift of \$500 from the convention overage funds.

Approved by Minutes Review Committee
November 4, 2018

7. Reports of Elected Officers and Counselors

A. Recording Secretary – Sharon Murray

Full report on file.

B. Treasurer – Carol Holste

Full report on file. The Proclaiming the Gospel through Streaming Video in Northeast Montana and Canada grant has been given in its entirety in the amount of \$4,000.

C. Vice President of Christian Life – Sonja Reeves

Full report on file.

D. Vice President of Gospel Outreach – Kathleen Scott

Full report on file.

E. Vice President of Human Care – Susan Sweatman

Full report on file.

F. Vice President of Servant Resources – Linda Reilly

Full report on file.

G. Nominating Committee Chairman – Pam Kercher

Full report on file.

H. Senior Pastoral Counselor – Rev. Kyle Whaley

Full report on file.

I. Junior Pastoral Counselor – Rev. Blake Marshall

No report on file. Rev. Marshall thanked the LWML Montana District for electing him to be the Junior Pastoral Counselor. He will be attending the LWML Leadership training, Assembly of Leaders (AOL), with President Miller and two other participants. He led two Bible Study sessions at the Eastern Zone Rally which were based on Martin Luther's "A Simple Way to Pray" from Rev. John Sias.

J. President – Shari Miller

Full report on file.

8. Reports of Zone Presidents

A. Central Zone – Valerie Martin

Full report on file.

B. Divide Zone – Marjorie O'Rourke

Full report on file.

C. Eastern Zone – Claudia Kransky

Full report on file.

D. Flathead Zone – Kathy Scott

Full report on file.

E. Southern Zone – Shirley Zeller/Myrt White

Full report on file.

F. Western Zone – Dorothy Rummel/Rosanne Larson

Full report on file.

9. Reports of Appointed Officers

A. Archivist-Historian – Marjorie O’Rourke

Full report on file.

B. Corresponding Secretary – Janice Witt

Full report on file.

C. Financial Secretary – Barb Kohs

Full report on file. All Society Annual Reports and fees are due November 1, 2018.

D. Montana Missive Editor – Brook Gerard

Full report on file.

(m/s/c - I) to refill the USPS postage meter by \$120 for mailing of the Missive.

E. Scholarship Chairman – Edee Anderson

Full report on file.

(m/s/c - II) that there being only two applicants this year and both in seminary, it was recommended to raise the usual scholarship amount of \$1,000 to \$1,500 for each applicant. In December 2018, \$1,500 will be taken from the Mission Grants Account and \$1,500 will be taken from the Memorial Scholarship Fund.

F. Structure Chairman – Myrt White

Full report on file.

G. Young Woman Chairman – Emy Stueve

Full report on file.

10. Webmaster – Stephanie Edgar

Full report on file.

Closing Devotion – Junior Pastoral Counselor Rev. Blake Marshall

Bible Study – Rev. Blake Marshall

Rev. Blake Marshall led a Bible study entitled “And all who believed were together and had all things in common,” based on Acts 2:44.

11. Unfinished Business

A. 2018 District Convention Report – Sonja Reeves

Christine Wallace and Sonja Reeves, Co-Chairmen

Full report on file. Co-Chairman Reeves brought extra convention registration materials which were available for the taking.

B. LWR Drive – Susan Sweatman

1. 2018 Pickup Report: Vice President Sweatman asked that the most current forms be used.
2. 2019 Proposed Date is May 11, 2019, and pickup places are Missoula (First), Belgrade (Peace, LCMC), Billings (Mount Olive), and Glendive (Our Savior).

C. 2018 District Retreat Report – Sonja Reeves and Linda Reilly

Full report on file.

(m/s/c - III) to give the Sunday offering taken at the 2018 District Retreat in the amount of \$454 to Trinity Lutheran Camp.

(m/s/c - IV) to have the 2019 Western Fall Retreat at Trinity Camp for two nights, September 20-22, 2019.

The deposit of \$200 for the September 21-23, 2018, retreat is being kept by Trinity Lutheran Camp to be used as the deposit for the retreat in 2019.

BOD members were reminded that the Eastern Fall Retreat will be held at Makoshika State Park southeast of Glendive for two nights, September 20-22, 2019.

D. Short-Term Mission Trip – Sonja Reeves

Full report on file. Vice President Reeves will be coordinating a short-term mission trip to the Dakota Boys and Girls Ranch in Minot, North Dakota, in the spring of 2019. She said that a mission team from Montana could provide teaching opportunities, as well as hands on servant activities. Please contact her with the names of interested participants. President Miller said there would be scholarships available from the District for those who would like to participate.

E. Montana Manual Updates – Myrt White

Structure Chairman White will update the manual as needed. The website currently has all the updated 2018 Job Descriptions.

F. Assembly of Leaders – Shari Miller

November 7-10, 2018, St. Louis, Missouri

Attendees: President Shari Miller, Vice President of Servant Resources Linda Reilly, Vice President of Christian Life Sonja Reeves, and Junior Counselor Rev. Blake Marshall. AOL attendees were asked to meet over Saturday's lunch to finalize details.

12. New Business

A. District Convention Overage Allocation – Barb Kohs, Financial Secretary

In consultation with President Shari Miller, Treasurer Carol Holste, and *LWML Montana District Accounting Policies and Procedures* (APPs) creator Janice Witt, Financial Secretary Kohs brought the following to the BOD:

(m/s/c - V) that the overage from the LWML Montana District Convention held in April 2018 in Missoula of \$3,107.41 and the 2018 Fall Rally overages be added to the Delegate Fund, subject to the 25% to national LWML provision.

(m/s/c - VI) that the following policy become part of the APPs document, since established practice indicates that this has been done for the last several conventions and for rallies:

Excess funds from the District Convention Host Committee and Zone Rallies are added to the Delegate Fund, unless directed otherwise by the BOD. They may be subject to the 25% to national LWML provision. (10-2006, p. 5; established practice; LWML Treasurer's seminar Q & A).

B. Standing Policies and Procedures – Janice Witt

Full report on file. Janice proposed the following policies and procedures be included in the *LWML Montana District Standing Policies and Procedures*:

1. Board of Directors Reports - Procedure: If an officer has submitted a special report and feels a specific item should be included in the minutes, it should be underlined in the report or mentioned as needing to be included.
2. District Convention - Policy: Travel and lodging expenses will be paid for the LWML Representative.
 - a. Procedure: The Administrative Expenses Account will pay convention lodging and travel/equalization (includes airline tickets and/or mileage expenses, travel lodging, and meals) for the LWML Representative.
 - b. Procedure: The Convention Committee will pay for meals to/from the airport and other convention on-site expenses incurred by the LWML Representative.
 - c. Procedure: Others traveling with the LWML Representative will pay for their own meals.
3. Grants - Policy: If there are excess funds in the Grants Account at the end of the biennium, they may be used to pay additional funds to partially funded grants for the biennium and/or applied to partially funded grants in the next biennium as determined by the BOD.

(m/s/c - VII) that the *LWML Montana District Standing Policies and Procedures* document be ratified in its entirety as noted in 12.B. of the reports.

C. Accounting Policies and Procedures – Janice Witt

Full report on file.

(m/s/c - VII) that the *LWML Montana District Accounting Policies and Procedures* document be ratified in its entirety as proposed in 12.C. of the reports.

D. Lowell Young Annual IRA Distribution – Barb Kohs

Full report on file.

(m/s/c – VIII) that the Lowell Young Annual IRA distribution in the amount of \$336.56 be added to the Delegate Fund and not be subject to the 25% to national LWML provision. The national LWML receives a designated annual distribution from the same donor.

E. Archivist-Historian Boot Camp – Marjorie O'Rourke

Full report on file.

(m/s/c –IX) to give approval for Archivist-Historian Marjorie O'Rourke to attend the LWML Archivist Boot Camp, January 20-22, 2019, in St. Louis, Missouri, so the

paperwork can be submitted in a timely fashion. The BOD will pay for the transportation to attend.

F. Eastern Zone Assessment Task Force – Shari Miller

President Miller proposed the appointment of a Zone Restructure Task Force. Because of miles involved and different zone needs, maybe a combination or restructure of zones would be beneficial. She would ask the Past District Presidents to be on the Task Force (Barbara Going, Nenette Loftsgaarden, Pam Kercher, Christine Wallace), along with a Past District Counselor (Rev. Larry Miller) and Corresponding Secretary Janice Witt. President Miller would be advisory. Past District President Pam Kercher agreed to chair the Task Force. Some expenses will be incurred for a face-to-face meeting and supplies for the Task Force.

(m/s/c – X) that the BOD will pay expenses incurred for a Zone Restructure Task Force to look into the possibilities of changing zone boundaries to more effectively encourage groups that are now challenged by distance in miles across the state.

G. Other New Business

1. Handout: Proposed LWML Restructure Frequently Asked Questions.
2. Application for Individual membership from Freda Howard, Libby, Montana.
(m/s/c – XI) to accept the individual membership of Freda Howard in the LWML Montana District.
3. The LWML Office has moved to the campus of Concordia Seminary in St. Louis. Their new address is 801 Seminary Place, Ste L010, St. Louis, MO 63105.
4. LWML Giving Tuesday 2018 is Tuesday, November 27, 2018.

13. Conventions

**A. 2019 LWML Convention - Mobile, Alabama
June 20-23, 2019 “In Praise to the Lord!”**

1. Delegates

Information to be submitted to District President by November 15, 2018.

2. Financial Issues/Housing – Carol Holste

Full report on file. Treasurer Holste submitted a breakdown of the airline costs as well as the average cost per delegate, YWR, Pastoral Counselor, and District President attending the convention. The cost for the District President was corrected to show that her expenses are paid from the Delegate Fund.

3. Transportation Options – Carol Holste

Air reservations need to be made no later than April 15, 2019.

4. Counselor

Junior Counselor Rev. Marshall will not be able to attend; Senior Counselor Rev. Kyle Whaley will attend in his place.

5. YWRs – Emy Stueve

Young Woman Chairman Stueve needs names from each zone to vote for the two Young Woman Representatives to go to Mobile. Zone Presidents were urged to give her those names as soon as possible.

6. Banner – Eastern Zone

Eastern Zone President Claudia Kransky reported that a quilter from the LWML in Colstrip will make the banner. The BOD will decide on a banner design at the February 2019 meeting.

7. LWML 2019 Convention Offering Proposals – Shari Miller

President Miller distributed a printout of the 2019 Convention Offering guidelines.

B. 2020 LWML Montana District Convention

1. **Chairman:** Pam Kercher
2. **Host Congregation and Zone:** Trinity, Billings, Southern Zone
3. **Proposed Date:** April 24-26, 2019 (or alternate May 1-3, 2019)
4. **Theme:** “Victory Through Christ” 1 Corinthians 15:57
5. **Logo:** Bridget Michel from First Lutheran in Helena will be asked to do a logo.

14. Update Calendar – Janice Witt

A. BOD Meetings

1. February 8 -9, 2019, (or alternate February 22 -23, 2019) in Helena
2. October 18-19, 2019 (or alternate October 25-26, 2019) in Deer Lodge.
3. The next BOD meeting will begin at 4 p.m. and be finished by noon on Saturday to allow additional travel time.

B. Fall retreats

1. Eastern – Makoshika State Park, Glendive, September 20-22, 2019
2. Western – Trinity Lutheran Camp, Bigfork, September 20-22, 2019

15. Adjournment: 1:02 p.m.

Closing Devotion – Senior Pastoral Counselor Rev. Kyle Whaley



**Sherrie (Sharon K.) Murray,
Recording Secretary**



Shari (Sharon J.) Miller, President